



Job Opening Announcement

Youth Orchestra and RPA Kids Manager Reno Philharmonic Orchestra Reno, Nevada

Organization: The Reno Philharmonic Association is beginning its 49th season of serving the greater Reno-Tahoe region. A per-service orchestra, the RPA is the largest performing arts organization in northern Nevada. The orchestra performs a season of six classical concert pairs, 10 Young People's Concerts, the Spirit of the Season and several summer pops and fundraising concerts. The Association also supports three youth orchestras and several educational and engagement programs including Discover Music and RPA Kids (RPAK).

Duties: The Youth Orchestra and RPAK Manager is responsible for all Reno Phil Youth Orchestras and the RPA Kids program. They also provide Box-Office support during the day and if possible at RPA concerts and events. The position reports to the Director of Education and Community Engagement and supervises the RPA Kids teachers. They work closely with the Youth Orchestra Directors, Development Director, Marketing Director, Operations Manager, Box-Office Manager and the Chair of the Education and Community Engagement Committee, as well as the community of music educators.

Qualifications:

- Ability to create and execute projects at a high level, including budget management
- Ability to establish community partnerships
- Ability to lead and supervise staff
- Ability to work collaboratively as a part of a team
- Experience in music performance or education preferred
- Excellent computer skills, particularly the MS Office Suite
- Passion for classical music and music education
- Knowledge of concerts and concert production preferred
- Spanish fluency preferred but not essential

Compensation: Full time, entry-level position with some evening and weekend hours depending on the rehearsal and performance schedule. Starting Annual Salary of \$30,000, with benefits including Health Insurance.

Application: Please send letter of application, resume, and references by Friday May 19, 2017

Youth Orchestra and RPAK Manager Opening
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